Free Mileage Log Spreadsheet: how to use it

Start here:

Yellow cells are yours to fill in. Green-grey cells hold formulas: leave them alone and they fill themselves.

The example file is filled with fictional data so you can see every number working. The blank file is the same workbook, empty: use that one.

Google Sheets: File > Import > Upload the .xlsx (or open it from Google Drive), then File > Save as Google Sheets. Excel: just open it (Excel 2010 or newer). Numbers on Mac also opens it.

Set up (2 minutes):

1. Settings: type your apps or trip purposes (up to 8), the mileage rate per mile (B11) and the year (B13). The rate is typed in, not read from the IRS: check the current rate for your country and year.

2. Log: one row per shift or trip: date, app or purpose, hours, business miles, what you were paid and tips. Gross, dollars per hour and the mileage deduction fill in.

What you get:

Dashboard: hours, miles, gross, dollars per hour and the mileage deduction for each month and for the year.

Important: if you claim a per-mile rate you generally cannot also deduct fuel and repairs for the same car. Ask your tax adviser which method fits you. This is a record-keeping tool, not tax advice.

Limits: 300 log rows, 8 apps or purposes. Need expenses, trips, an app-by-app comparison and a tax set-aside? See the paid Delivery & Rideshare Driver tracker at tuper.app/templates.

Help:

Something wrong? Message us at support@tuper.app and we fix it.

Designed by Tuper. Built with AI tools and tested by us; tell us if anything breaks.